

View Previous Orders

Log in to the website, then select the 'User Login' link on the top menu.

Along with displaying your information, you will have additional options along the right side of screen.

View

Edit

Track

Orders

To view orders, select the 'Orders' option along the right side of screen.

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Orders

Order number	Created	Updated date	Total	Order status
292	Mon, 06/02/2014 - 15:55	Mon, 06/02/2014 - 15:55	\$110.00	Pending

View Edit Track Orders

Select the order number to view the order in detail.

Order 292

Title	Unit price	Quantity	Total
Discovery, Themes and Successful Job Development (CE-DISCOVERY-06-11-14)	\$75.00	1	\$75.00
Building Employer Relationships (CE-BUILD-08-13-14)	\$35.00	1	\$35.00
Order total			\$110.00

Billing Information:
John Doe
1234 Main Street
Denton, TX 76203
United States
Attendee Name:
John Doe
Attendee e-mail:
jdoe@yahoo.com
City: