

## Work Readiness

	Name of Assignment/Activity/Quiz	Required course activities		Points earned
		Activity/Quiz	Assignment	
Week 1	VR3121 review	5		
	Unit 1 Review	10		
	Unit 2 Review	17		
	Unit 3 Review	11		
	Unit 4 Review	20		
Week 2	Work Personality Activity		12	
	Work Interest Activity		9	
	Work Values Activity		9	
	Transferable Skills/Job Preference Activity		9	
	Unit 5 Review	10		
Week 3	Soft Skills to Pay the Bills Quiz 1	9		
	Soft Skills to Pay the Bills Quiz 2	10		
	Soft Skills to Pay the Bills Quiz 3	9		
	Lesson Plan Activity		21	
	Unit 6 Review	17		
	Problem Solving and Decision Making Activity		9	
	Unit 7 Review	8		
Week 4	JAN Activity		10	
	Health & Safety in the Work Setting Quiz	5		
	Work Rules and Expectations Activity		21	
	Unit 8 Review	10		
	Occupational Facts for Career Interest Activity		9	
	VR1850 Activity		9	
	Creating an "Elevator" Speech		9	
	Unit 9 Review	21		
Week 5	Advantages/Disadvantages Activity		6	
	Rights & Responsibilities Under the Law Quiz	10		
	Accommodations Activity		6	
	Disclosure Script Activity		6	
	VR3132 Form Completion Activity		51	
	Unit 10 Review	10		
	Materials Quiz 1	15		
	Materials Quiz 2	10		
	Materials Quiz 3	15		
	Materials Quiz 4	15		
	Materials Quiz 5	10		
Unit 11 Review	11			
Week 6	Problem-Solving Activity		20	
	Progress Log Quiz	5		
	Unit 12 Review	14		
	Unit 13 Review	10		
	Unit 14 Review	7		
Week 7	Catch up on unfinished work & complete Final Test			
			510	435