• This training is to provide a **high level overview** of the changes to the Standards for Provider Manual in the upcoming months (Chapter 19 was posted on the website on 9/27/17 and will be posted 30 days prior to taking effect).

• The contractor is responsible for all content in the manual.
Self-Employment Overview

- Vocational Rehabilitation Services (VRS) Self-Employment is a comprehensive service package for both blind and visually impaired and for general vocational rehabilitation customers.
Self-employment:

• means the customer solely owns, manages, and operates a business and is not considered an employee of another person, business, or organization;

• exists when the service or product is actively marketed to other potential customers; and

• includes home-based businesses and telecommuting businesses.
Types of self-employment available to VRS customers include:

• simple self-employment;
• comprehensive self-employment; and
• supported self-employment (SSE).
Simple Self-Employment

Simple self-employment is for an independent contractor or subcontractor.

Comprehensive Self-Employment

Comprehensive self-employment includes any self-employment in which the customer is not an independent contractor or subcontractor and covers customers who do not meet the criteria for supported employment.

Supported Self-Employment

Supported self-employment is self-employment for customers who meet the criteria for supported employment.
Supported Self-Employment

- Supported self-employment is self-employment for customers who meet the criteria for supported employment.

**Note:** There are ala carte services prior to starting the Benchmarks for Supported Self-Employment. The Supported Self-Employment Business Plan must be approved prior to starting the benchmarks for Supported Self-Employment.
A customer’s employment goal must match the customer’s position held in the Business Plan. The customer’s self-employment must be in a work environment that is:

- integrated;
- competitive; *
- full-time or the most hours the customer can work; and
- permanent, not temporary (seasonal).
*In the case of an individual who is self-employed, yields an income that is comparable to the income received by other individuals without disabilities, who are self-employed in similar occupations or on similar tasks and who have similar training, experience, and skills.
Qualifications for the Self-Employment

• Certified Business Technical Assistance Consultant (CBTAC)

• A Certified Business Technical Assistance Consultant (CBTAC) must be certified by The Center for Social Capital.
Additional Qualifications for Self-Employment

• Supported Self-Employment Endorsement
• It is preferred that the CBTAC meets the qualifications of a supported employment specialist under 18.2.1 Supported Employment Services and must be certified by The Center for Social Capital as a CBTAC.

• Job Skills Trainer
• A job skills trainer must meet the qualifications outlined for a Job Skills Trainer under 18.2.2 Job Skills Training. It is a best practice for the Job Skills Trainer to work under the direction of the CBTAC.
Self-Employment Services - 1

• Customer Profile & Self-Employment Exploration
• Concept Development - Only – Simple
• Concept Development - Only – Comprehensive
• Concept Development - Only - Supported
• Feasibility Study – Only – Simple
• Feasibility Study – Only – Comprehensive
• Feasibility Study – Only – Supported
Self-Employment Services - 2

• Concept Development & Feasibility Study – Simple
• Concept Development & Feasibility Study – Comprehensive
• Concept Development & Feasibility Study – Supported
• Business Plan Review – Only – Simple
• Business Plan Review – Only – Comprehensive
• Business Plan Review – Only – Supported
Self-Employment Services - 3

- Business Plan – Simple
- Business Plan – Comprehensive
- Business Plan – Supported
- Financials – Simple
- Financials – Comprehensive
- Financials – Supported
Supported Self-Employment Services (ala carte)

- Supported Self-Employment Assessment
- Concept Development - Only- Supported
- Feasibility Study – Only – Supported
- Concept Development & Feasibility Study – Supported
Self-Employment Services - 5

Supported Self-Employment Services (ala carte)

• Business Plan Review – Only – Supported
• Business Plan – Supported
• Financials – Supported
Supported Self-Employment Services (benchmarks)

• Benchmark 1: Supported Self-Employment Services Plan
• Benchmark 2: Supported Self-Employment Business Start-Up
Self-Employment Services - 7

• Benchmark 3: Supported Self-Employment Business Maintenance

• Benchmark 4: Supported Self-Employment Business Stability

• Benchmark 5: Supported Self-Employment Service Closure
Services Not Purchased with Self-Employment

- Job Placement Services (Bundled or Non-Bundled)
- Job Skills Training
- On-the-job training (OJT)
- Personal Social Adjustment Training (PSAT)
- Situational Assessments & Work Samples
- Vocational Adjustment Training (VAT)
- Vocational Assessment
- Work Adjustment Training (WAT)
- Work Experience (WE)
Referral

• Counselor completes the DARS1800 and submits it to the provider.

• The provider receives:
  • DARS1800
  • Supplementary diagnostics, medical records, etc.
  • SA with active service dates for the service

NOTE: Services are only authorized one time per customer. For Supported Self-Employment each benchmark is authorized only one time per customer.
Self-Employment Forms - 1

- DARS1800 Self-Employment Referral
- DARS1801 Customer Profile and Self-Employment Exploration
- DARS1802 Concept Development and Feasibility Study
Self-Employment Forms - 2

• DARS1803 Self-Employment Simple Business Plan
• DARS1804 Self-Employment Comprehensive Business Plan
• DARS1805 Self-Employment Financial Projection Spreadsheet
• DARS1806 Self-Employment Financial Actual Spreadsheet
Self-Employment Forms - 3

• DARS1808 Supported Self-Employment Assessment (SSEA)
• DARS1809 Supported Self-Employment Concept Development
• DARS1810 Supported Self-Employment Feasibility Study
• DARS1811 Supported Self-Employment Services Plan and Benchmark Report
Self-Employment Forms - 4

• DARS1812 Supported Self-Employment Business Plan Support Summary Report
• DARS1813 Supported Self-Employment Business Plan
• DARS1814 Supported Self-Employment Support Summary
• DARS1815 CBTAC Support Summary
Future Questions

Contact your assigned
- Quality Assurance Specialist or
- Regional Program Support Specialist

Or

Send email to the Standards for Providers mailbox at VR.Standards@twc.state.tx.us
Quality Assurance Specialist

• Region 1 Mike Lawson  Mike.Lawson@twc.state.tx.us
• Region 2 Jesus Quiroga Jesus.Quiroga@twc.state.tx.us
• Region 3 and 4 Elizabeth Kapeller Elizabeth.Kapeller@twc.state.tx.us
• Region 5 Stephanie Jenkins Stephanie.Jenkins@twc.state.tx.us
• Region 6 Andrew Ramirez andrew.ramirez@twc.state.tx.us

Regional Program Support Specialist

• Region 1 and 2 Dennis Bilbrey Dennis.Bilbrey@twc.state.tx.us
• Region 3 and 4 Lisa Powell Lisa.Powell@twc.state.tx.us
• Region 5 Sandy Box- sandra.box@twc.state.tx.us
• Region 6 Gary Benner Gary.Benner@twc.state.tx.us
Now that VR will have providers assisting with Self-Employment cases, are you interested in adding this service to contract? There is a need for qualified providers throughout the state to assist our customers with self-employment.

Anyone who is interested in Self Employment services, please contact us by

- provide us a business card or question card and be sure to write you are interested in Self-Employment on it somewhere or
- contact your Regional Quality Assurance Specialist or Regional Program Support Specialist, or emailing us at: VR.Standards@twc.state.tx.us
Thank you for your time and attention.