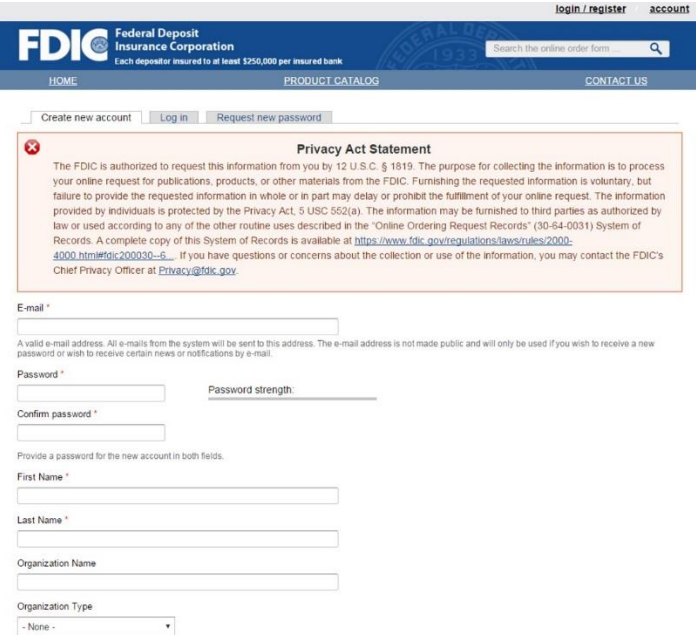
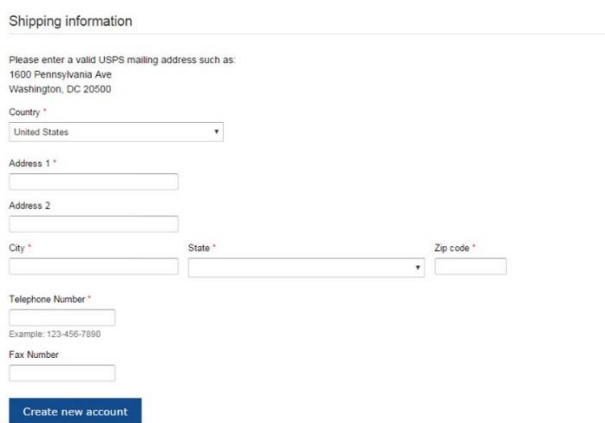







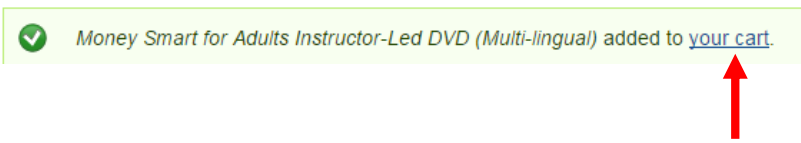


## How to order the FDIC Money Smart CD

This handout will provide you with the instructions on how to:

- Order the Money Smart – A Financial Education Program CD

Steps	Additional comments/screen shots
<p>1. The FDIC website requires you to have an account and log-in before completing an order. Go to</p> <p><a href="https://catalog.fdic.gov/user/register">https://catalog.fdic.gov/user/register</a></p> <p>2. The first section is a Privacy Act Statement.</p> <p>The second section requests the following information:</p> <ol style="list-style-type: none"> <li>Email</li> <li>Password</li> <li>Your Name</li> <li>Organization information</li> </ol>	
<p>3. The third section requests shipping information:</p> <ol style="list-style-type: none"> <li>Shipping address</li> <li>City</li> <li>State</li> <li>Zip</li> <li>Phone number</li> </ol> <p>4. Once you have completed the sections, select <b>Create New Account</b>.</p>	

Steps	Additional comments/screen shots
<p>5. At the top of the page, there will be a green message box explaining that an email was sent to your email address.</p>	
<p>6. <b>Check your email</b> for the verification link from FDIC. Click the link. A page will open with a new green message.</p> <p>Now we are ready to order a CD.</p>	
<p>7. Using the menu along the left side, select</p> <p><b>Money Smart – Teach</b></p>	
<p>8. Select the “<b>Money Smart for Adults Instructor-Led DVD</b>” product.</p>	
<p>9. Enter the number of disc's you want and select <b>Add to Cart</b>.</p>	 <p>This DVD features the Money Smart for Adults instructor-led curriculum. It includes all eleven training modules in nine languages: English, Spanish, Chinese, Haitian-Creole, Hindi, Hmong, Korean, Russian, and Vietnamese.</p>

Steps	Additional comments/screen shots				
10. A green message appears at the top of the page. Notice the words "...your cart". These words are underlined and blue, meaning it is a link. Click the link "your cart" or click the shopping cart at the top of screen.					
11. The cart opens and displays what is being ordered. The quantity can be changed if needed. Click " <b>Checkout.</b> "					
12. Again, there will be a Privacy Act Statement. Because you are logged in, your name will be listed under Customer Name.  Enter Shipping information and answer questions at the bottom of the page. Select " <b>Continue to next step.</b> "	 <p>Customer Name: <b>Your Name</b></p> <p>Shopping cart contents</p> <table border="1"> <thead> <tr> <th>Product</th> <th>Quantity</th> </tr> </thead> <tbody> <tr> <td>Money Smart for Adults Instructor-Led DVD (Multi-lingual)</td> <td>1</td> </tr> </tbody> </table>	Product	Quantity	Money Smart for Adults Instructor-Led DVD (Multi-lingual)	1
Product	Quantity				
Money Smart for Adults Instructor-Led DVD (Multi-lingual)	1				
13. Review your order then select " <b>Continue to next step.</b> "					
14. A completion message provides your order number and an estimated delivery time.					

See the 'Money Smart How To' PDF document to learn how to navigate the CD and locate learning modules.